**APPLICATION FORM**

**YOU MUST COMPLETE ALL SECTIONS OF THIS FORM**

**Section 1 - Details about your child**

Child’s first name:

Child’s last name:

Gender: Male [ ]  Female [ ]  Date of Birth:

Language spoken at home:

Is your child currently living in the UK? Yes [ ]  No [ ]

 If No: please provide the date they will move to the UK

Child’s current address:

Postcode:

Date your child moved to this address:

Postcode:

If you have moved house within the last 2 months please give previous address (es):

**Section 2 – Current/ Previous Schools**

1. Is your child currently attending school? Yes [ ]  No [ ]

If Yes: Please state the name and address of the school

**Now go to question 6**

If No: Please state the reason why and the date they last attended

**Continue to question 2**

Yes

No

1. Is your child currently attending a Learning Centre of Pupil Referral Unit? [ ]  [ ]
2. Is your child being home educated? [ ]  [ ]
3. Is your child at risk of being permanently excluded from school? [ ]  [ ]
4. Have you withdrawn your child from school because of exclusion or [ ]  [ ]

possible threat of exclusion?

1. Has your child been attending normal school lessons in the last month? [ ]  [ ]

If No: please give details

 Yes No

1. Has your child attended any schools other than the one presently attended? [ ]  [ ]

If yes: please give details

|  |  |  |
| --- | --- | --- |
| Name and address of school | Date of leaving  | Reason for leaving |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Section 3 – Additional Information and Support**

In order to process your application quickly and arrange the right support for your child, please answer ALL of the following questions, as this may give your child higher priority in relation to the Academy’s admission arrangements.

1. Is your child a UK citizen? Yes [ ]  No [ ]

If No: What was their date of entry to the UK?

* If your child is not a UK citizen please provide their passport or suitable government issued ID.
* If your child is a non-EU citizen, documentary proof of residency status will also be required
* This can be brought into the school for us to take a copy.
1. Is your child a ‘Looked After’ or ‘previously looked After’ child? Yes [ ]  No [ ]

If Yes: Please state within which Local Authority

If your child was previously ‘looked after’ but is no longer looked after because they were adopted or became the subject to a residence order or special guardianship order, you must provide a copy of the adoption order\*, residence order\* or special guardianship order\* with your application.

*\*An adoption order is an order under section 46 of the Adoption and Children Act 2002. A ‘residence order’ is an order settling the arrangements to be made as to the person with whom your child is to live under Section 8 of your children Act 1989. Section 14A of your children Act 1989 defines a ‘special guardianship order’ as an order appointing one or more individuals to be a child’s special guardian(s).*

1. Does your child/ family have a Social Worker of Family Support Worker? Yes [ ]  No [ ]

If Yes: Please state the name and contact details of the Social Worker or Family Support Worker

Yes No

1. Is your child, or has your child ever been the subject of a Common

 Assessment Framework (CAF)? [ ]  [ ]

1. Does your child have a statement of special educational needs? [ ]  [ ]
2. Does your child require extra support for behaviour in school? [ ]  [ ]
3. Does your child have any physical/ mobility issues? [ ]  [ ]

If Yes: Please give details

1. Does your child have a history of attendance difficulties? Yes [ ]  No [ ]

Yes No

1. Have you ever been prosecuted for your child’s non-attendance [ ]  [ ]

or has your child ever been classified as a persistent absentee?

1. Is your child involved with the police or any other support agencies? [ ]  [ ]

If Yes: Please give details of which agencies

Yes No

1. Is your child returning from the criminal justice system? [ ]  [ ]
2. Are your family refugees or asylum seekers? [ ]  [ ]
3. Do you consider yourself to be a traveller family? [ ]  [ ]
4. Is your child a carer? [ ]  [ ]
5. Is your application due to your family fleeing domestic violence? [ ]  [ ]
6. Are you employed as a Crown Servant or UK service personnel? Yes [ ]  No [ ]
7. Is your child designated as gifted or talented? Yes [ ]  No [ ]

If Yes: Please give details

1. Does your child have any medical conditions other than those Yes [ ]  No [ ]

 already stated?

If Yes: Please give details

1. Have any other issues been identified in the current/ previous school? Yes [ ]  No [ ]
2. Is your child eligible for free school meals? Yes [ ]  No [ ]
3. Does your child have any siblings currently attending the Academy? Yes [ ]  No [ ]

If Yes: Please give details

|  |  |  |
| --- | --- | --- |
| English | Maths | Science |
|  |  |  |

1. At what grades/ levels is your child currently performing?
2. Please state which languages (if any) have been

previously studied and to which level

**Section 4 – Parent/ carer details (Must be a person with parental responsibility)**

Title: Mr [ ]  Mrs [ ]  Ms [ ]  Miss [ ]  Dr [ ]  Other:

First name:

Last name:

Relationship to child: Mother [ ]  Father [ ]  Other:

Your address

(if different to the child’s

Postcode:

 address)

Mobile number:

Work number:

Landline number:

Email address:

**Second emergency contact**

Title: Mr [ ]  Mrs [ ]  Ms [ ]  Miss [ ]  Dr [ ]  Other:

First name:

Last name:

Relationship to child: Mother [ ]  Father [ ]  Other:

Your address

(if different to the child’s

Postcode:

 address)

Mobile number:

Work number:

Landline number:

Email address:

**Section 5 - Declaration**

I confirm that I (the person named in section 4) am the with parental responsibility for the child named in section 1 and the information given is correct and complete to the best of knowledge and belief. I understand that my child’s place may be withdrawn if it is proven to have been obtained on the basis of fraudulent or misleading information.

Signed: Date:

To ensure your application is dealt with quickly, please can you include in your application the following:

* Proof of address dated in the last 3 months or a tenancy agreement,
* Photocopy of passport or birth certificate of ID card
* Previous school attendance report